



EXECUTIVE MANAGER – DELIVERY

SOUTH WAIKATO DISTRICT COUNCIL

AUGUST 2026

VISION

South Waikato - A vibrant district grounded in a proud heritage — a place of opportunity and possibility.

GOALS

1.

GOAL 1: A Strong Local Economy – leveraging local strengths to drive opportunity and growth.

GOAL 2: Education and Jobs for Our People – advocating for education-to-employment pathways for all our people, especially our rangatahi.

- GOAL 3: Healthy Spaces and Environment– protecting the health and mana of our district so communities can prosper, now and in the future.
- GOAL 4: Reimagined District Leadership – leading through change, to ensure the needs of our community to thrive are met.

POSITION DESCRIPTION

Executive Manager – Delivery

To provide strategic leadership and direction to the team and direction to, and management of, effective operations and activities.

POSITION SIZE:	26
REPORTS TO:	Chief Executive
GROUP:	Delivery
POSITION APPROVAL:	Chief Executive
NUMBER OF DIRECT REPORTS:	5
TENURE:	Permanent
FINANCIAL DELEGATION:	XX

TEAM STRUCTURE



ACCOUNTABILITIES & OUTCOMES

PEOPLE LEADERSHIP

Staff across the organisation are mentored, motivated and supported to maintain positive social systems.

Corporate values are effectively modelled in conversations, behaviours and actions.

OPERATIONS MANAGEMENT

Effective and robust portfolio performance plans are developed and implemented covering both short and long-term objectives.

Key Performance Indicators (KPI's) for deliverable objectives are met and exceeded, with underachieving areas reviewed and addressed.

STRATEGIC DIRECTION

A positive contribution is made on strategic issues and the development of strategic plans.

Thorough qualitative and quantitative data, and effective technical advice, are provided for input to corporate directions.

RESOURCE MANAGEMENT

Portfolio deliverable and required resources are comparatively assessed and effectively managed, aligning with overall budgets.

CORPORATE CONTRIBUTIONS

Visibility at community events and activities enhances Council's reputation.

Effective professional relationships across the sector are established, maintained and developed.

CHANGE LEADERSHIP

Successfully prepare teams and individuals for transition into new operating models, organisations or reinvented governance structures.

ABOUT YOU

REQUIREMENTS

Tertiary qualification in relevant discipline and/or experience in organisational leadership and management

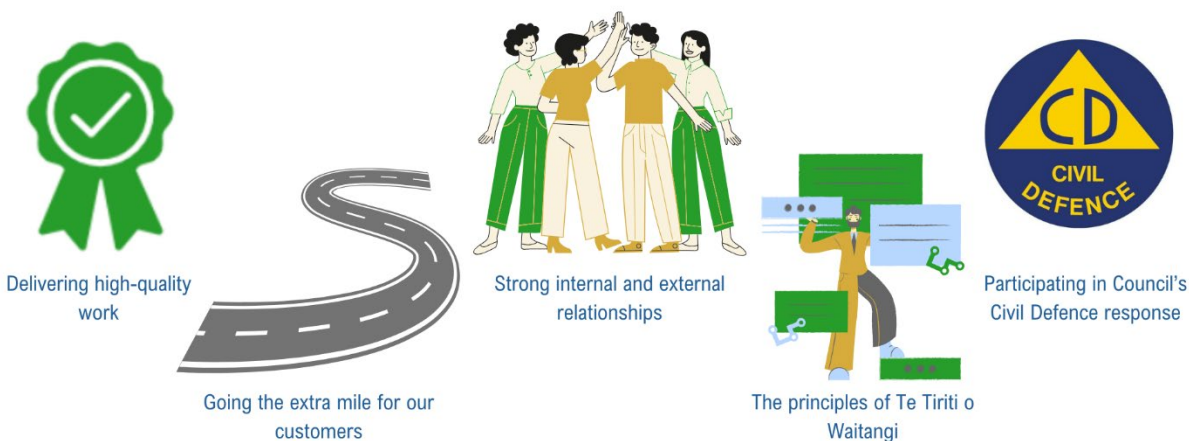
Current valid Drivers Licence

Minimum of 10 years' experience within the Local Government sector or similar organisation, with at least one management role in a medium to large organisation

ABILITIES

- ✓ Providing valuable input into strategic direction of the organisation.
- ✓ Driving a culture that embraces transformation and change.
- ✓ Maintaining high levels of political sensitivity.
- ✓ Engaging and partnering in meaningful relationships with Māori/tāngata whenua.
- ✓ Communicating clearly and effectively while maintaining composure under pressure.
- ✓ Demonstrating effective team leadership as well as participation in a collaborative team environment.
- ✓ Identifying resourcing issues and managing functions accordingly.
- ✓ Demonstrating accountability and ownership for the delivery of portfolio functions to the organisation and community.
- ✓ Offering excellent interpersonal skills with the ability to initiate and engage effectively at all levels with key stakeholders.
- ✓ Commercially savvy when making business decisions.

BEHAVIOURS



::SIGNATURE::

Signed: Dated:

NAME